

## Privacy Policy

This privacy policy governs your use of the cloud application Arrivd (“Application or Website”) created by Zykoon Technologies Pvt Ltd. The Application/Website is a platform to provide a smarter and simpler solution to visitor management through various features like Visitor Tracking, Quick check in, Instant notifications etc.

### **What information does the Application obtain and how is it used?**

#### **User Provided Information**

The Application obtains the information you provide when you register with the Application. When you register with us and use the Application, you generally provide

- (a) Your name, phone, address location, email address;
- (b) Information you provide us when you contact us for help; and;
- (c) Information you enter into our system when using the Application, such as contact information, professional information, while you check in. We may also use the information you provided us to share it with the host with whom you intend to meet.

#### **Automatically Collected Information**

In addition, the Application may collect certain information automatically, including, but not limited to, the type of mobile device you use, your device (desktop/mobile) unique device ID, the IP address of your mobile device, your mobile operating system, the type of mobile Internet browsers you use, and information about the way you use the Application.

### **Do third parties see and/or have access to information obtained by the Application?**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our application, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may disclose User Provided and Automatically Collected Information:

- as required by law, such as to comply with a subpoena, or similar legal process;
- when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud, or respond to a government request;
- if Zykoon Technologies Pvt Ltd is involved in a merger, acquisition, or sale of all or a portion of its assets, you will be notified via email and/or a prominent notice on our Web site of any change in ownership or uses of this information, as well as any choices you may have regarding this information.

### **What are my opt-out rights?**

You can stop all collection of information by the Application easily by stop using the Application. You may use the standard uninstall processes as may be available as part of your mobile device or via the mobile application marketplace or network. Content Posted.

You shall not upload or post any content which (1) libels, defames, invades privacy of any person, or is obscene, pornographic, abusive, or threatening; (2) infringes any intellectual property or other right of any person or entity, including but not limited to, violating anyone's copyrights or trademarks; (3) Falsifies or deletes author attributions, legal notices or other proprietary designations; (4) violates any law; (5) Advocates illegal activity; (6) contains viruses, corrupted files, or other materials that may cause damage to the system.

### **Data Retention Policy, Managing Your Information**

We will retain User Provided data for as long as you use the Application and for a reasonable time thereafter. We may retain Automatically Collected information for up to 36 months and thereafter may store it in aggregate. If you'd like us to delete User Provided Data that you have provided via the Application, please contact us at [support@zykoontech.com](mailto:support@zykoontech.com) and we will respond in a reasonable time. Please note that some or all of the User Provided Data may be required in order for the Application to function properly.

### **Security**

We are concerned about safeguarding the confidentiality of your information. We provide physical, electronic, and procedural safeguards to protect information we process and maintain. For example, we limit access to this information to authorized employees and contractors who need to know that information in order to operate, develop or improve our Application. Please be aware that, although we endeavor provide reasonable security for information we process and maintain, no security system can prevent all potential security breaches.

### **Changes**

This Privacy Policy may be updated from time to time for any reason. We will notify you of any changes to our Privacy Policy by posting the new Privacy Policy here and informing you via email or text message. You are advised to consult this Privacy Policy regularly for any changes, as continued use is deemed approval of all changes. You can check the history of this policy by [clicking here](#).

### **Your Consent**

By using the Application, you are consenting to our processing of your information as set forth in this Privacy Policy as well as Terms & Conditions now and as amended by us. "Processing," means using cookies on a device or using or touching information in any way, including, but not limited to, collecting, storing, deleting, using information, all of which activities will take place.